## **Lincoln Street School**

### **Governance Committee**

# **Meeting Minutes**

**January 11, 2018** 

Board Members: Karin Matray TCDE Assistant Superintendent

**Lorna Manuel** TCDE Curriculum Director

**Linda Houchins TCDE Committee Representative** 

Julie Kincheloe Lincoln Street School Parent Representative

The meeting of the Lincoln Street School Governance Committee was held on the above date. All members were present, with the exception of Karin Matray.

Call to Order Meeting called to order at 3:37 pm by Lorna Manuel .

**Roll Call and Pledge** 

Of Allegiance

Pledge of Allegiance led by Linda Houchins.

**Approval of Agenda** Motion to approve Agenda by Linda Houchins with a

correction to move item 6.1 to New Business. A second

was offered by Julie Kincheloe. Motion carried

unanimously.

Consent Agenda Motion to approve the Consent Agenda by Linda Houchins

with a second by Julie Kincheloe. Motion carried

unanimously.

**School Report** 5.1 Presented by Christi Deveraux. Current enrollment at

LSS is 82 with 4 students pending orientation on January

22nd.

5.2 Tasks accomplished presented by Christi Deveraux. Read to Succeed is in progress with K-6 students reading to earn Six Flag tickets. Staff attended CPR training. Laura Ray is attending the ELPAC training. The annual Art Celebration

#### Lincoln Street School Governance Committee Minutes- January 11, 2018 (cont.)

is coming up in February. All Lincoln Street School teachers are attending CCIS this year in Sonoma.

### **CBO Report**

6.1 Business report presented by Denise Cottingham. Lincoln Street School's accumulated attendance is at 72.53 and overall attendance is 95.3.

#### New Business 7.1

7.1 2017-2018 1st Interim Budget was presented by Denise Cottingham. Denise shared a new multi-year projection due to a decrease in enrollment. Money was budgeted for tutoring which has not been used. This will be deducted from the projected years. Denise explained the changes in the budget. Revenue will be less than expenditures this year. When applying for money as a charter you have to show you are spending the money you are given or the funding can be reduced. Denise explained the different ways to justify the expense of a half time teacher in the budget due to the reduced enrollment. Julie Kincheloe moved to approve the interim budget and multi-year projection as presented, with a second by Linda Houchins. Motion carried unanimously.

#### **Old Business**

- 8.1 Suspension and Expulsion policy presented by Christi Deveraux with the changes made after suggestions from the last meeting on November 9, 2018. Linda Houchins moved to approve the suspension expulsion policy as presented with a second by Julie Kincheloe. Motion carried unanimously.
- 8.2 Charter renewal presented by Christi Deveraux with suggested changes. Lorna Manuel congratulated the staff at Lincoln Street for all the hard work that was put into the charter renewal. Linda Houchins moved to approve the charter renewal as presented, with a second by Julie Kincheloe. Motion carried unanimously. The Charter will go to the TCDE Board in February.
- 8.3 LCAP review was discussed.

### Discussion

Lorna Manuel proposed Jackie Roach joining the Lincoln Street Governance Committee in her place. A questionnaire is being developed on how to elect new people to the Board. Christi Devearux shared that an immunization policy is in progress. Evergreen Institute of

## Lincoln Street School Governance Committee Minutes- January 11, 2018 (cont.)

Excellence is currently allowing non-immunized students; however, they meet separately from other students. It is planned to have an immunization policy in place by the

end of the current school year.

Next Meeting Date The next meeting will be held on Wednesday, March 7 at

3:30 pm.

**Adjournment** There being no further business, the meeting was

adjourned at 4:17pm.